

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**December 19, 2022**

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Roger Miller, Jonathan Tiber, and Fiscal Officer- Paula J. Hietanen.

Ms. Hietanen took roll call for attendance. Mr. Miller and Mr. Tiber responded here.

**DECEMBER 5, 2022 REGULAR MEETING MINUTES- 22-154**

Motion by Mr. Miller, second by Mr. Tiber to approve regular meeting minutes of 12/5/2022 as written.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye

**ZONING**

Mr. Alusheff presented the BOT with zoning reports for November and December. Mr. Alusheff reported that his training with the iworQ System is still in progress, and expects to have the new zoning system live next month.

Mr. Tiber reported that new "Zoning Inspector" magnet car signs have been ordered for Mr. Alusheff.

**MAINTENANCE**

The BOT was presented with a written maintenance report from Mr. Burzanko. Along with his report Mr. Burzanko provided 3 tree removal quotes, for the removal of 3 dead (standing) trees.

**MOTION TO HIRE INDEPENDENT TREE FOR REMOVAL OF 3 TREES- 22-155**

Motion by Mr. Tiber, second by Mr. Miller to hire Independent Tree company for the removal and stump grinding of 3 trees; in the amount of \$2625.00. (Center Cemetery and Town Hall corner park)

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

The BOT spoke about advertising for a cemetery (all 3 cemeteries) landscaping quote. Mr. Tiber will be handling the advertisement.

Mr. Tiber stated that the maintenance crew has been working on patching up the maintenance roof holes, and gathering supplies for the Town Hall outhouses.

**ROADS**

Mr. Miller reported that crack sealing of Township roads (except Hall Road) by L.A Rose will be done sometime in spring of 2023.

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**TRANSFER**

**TRANSFER RESOLUTION 2022-35**

Motion by Mr. Tiber, second by Mr. Miller to amend the 2022 Permanent Appropriations as follows:

From:

General Fund:

From: Other Supplies and Materials  
1000-120-490-0000

\$320.00

To: Telephone  
1000-120-341-0000

\$320.00

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**ADVANCE OF TAXES RESOLUTION- 2022-36**

Motion by Mr. Tiber, second by Mr. Miller to adopt a resolution to request an advance to tax monies available from the 2023 full year collection.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**TEMPORARY APPROPRIATIONS RESOLUTION-2022-37**

Motion by Mr. Tiber, second by Mr. Miller to accept 2023 Temporary Appropriations as presented by the Fiscal Officer, Paula J. Hietanen.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**TEMPORARY BLANKETS AND PURCHASE ORDERS RESOLUTION- 2022-38**

Motion by Mr. Miller, second by Mr. Tiber to accept the 2023 Temporary Purchase Orders and Blankets as presented by the Fiscal Officer during tonight's meeting.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**PURCHASE ORDERS**

Then and Now Purchase Order for Spectrum (November and December phone/internet charges) in the amount of \$320.00 was presented, approved and signed during tonight's meeting. Mr. Tiber and Ms. Hietanen spoke about how difficult it has been to establish a regular monthly billing cycle for the Spectrum internet and phone services. Both have made numerous calls requesting regular

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monthly billing (via mail or online), and unfortunately all requests were unsuccessful.

**MOTION TO PAY BILLS- 22-156**

Motion by Mr. Tiber second by Mr. Miller to approve by signing prior to or at this meeting wage and bills from warrant #11102 through warrant #11106, and the electronic payment of #285 through #292, for a total expenditure of \$30,547.82. (Including a payment of \$22,284.00 to BVFD)

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**NEW BUSINESS**

The BOT discussed and decided to allow Mr. Niewulis to continue teaching US and Ohio Constitution classes at the Administration Building, free of charge.

**MEETINGS**

The next Trustee meeting will be held on January 9, 2023, next GCTA meeting will be held in Parkman on 1/11/2023 at 6:30 pm, next zoning commission meeting will be held on 1/23/2023, and the 2022 OTA winter conference will be held from January 25<sup>th</sup>-January 27<sup>th</sup> in Columbus.

**ELECTED OFFICIALS' SALARIES MOTION- 22-157**

Motion by Mr. Tiber, second by Mr. Miller to adopt a motion that the Elected Officials of Claridon Township in Geauga County will be paid an annual salary up to maximum compensation as permitted per the ORC 505.24 for 2023, and will be paid in equal monthly installments.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**ELECTED OFFICIALS' SALARIES PAID FROM GENERAL FUND MOTION-158**

Motion by Mr. Tiber, second by Mr. Miller that the elected officials' salaries will be paid out of the general fund for 2023.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**APPROPRIATION BY OBJECT GROUP MOTION- 22-159**

Motion by Mr. Tiber, second by Mr. Miller to adopt a motion to appropriate funds at the object group level for 2023.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

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**SINGLE PURCHASE FROM BLANKET MOTION-22-160**

Motion by Mr. Tiber, second by Mr. Miller to adopt a motion to set the amount for any single purchase from any blanket certificate at \$2000 for 2023.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**FISCAL OFFICER BLANKET MOTION- 22-161**

Motion by Mr. Miller, second by Mr. Tiber to give the Fiscal Officer, Paula J. Hietanen, the authority to issue a blanket for an amount up to \$10,000 in any line item.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**ELECT CHAIRPERSON PRO-TEMPORE MOTION- 22-162**

Motion by Mr. Miller, second by Mr. Tiber to elect Fiscal Officer, Paula J. Hietanen, Chairperson Pro Tempore for the purpose of electing officers for the year 2023.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**CREDIT CARD REVIEW**

Mr. Tiber stated that a "change of last name" letter request will be sent to the Bank of America on behalf of Ms. Hietanen (Previous name Jolly).

**MEETINGS**

The next Trustee meeting will be held on January 2, 2023, next GCTA meeting will be held in Parkman on 1/11/2023 at 6:30 pm, next zoning commission meeting will be held on 1/23/2023, and the 2022 OTA Winter conference will be held from January 25<sup>th</sup>-January 27<sup>th</sup> in Columbus.

**EXECUTIVE SESSION-22-163**

Motion by Mr. Tiber, second by Mr. Miller to enter into Executive Session pursuant ORC Section 121.22 (G)(1) for the purpose of discussing an employee position.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

The Trustees entered into the executive session at 6:43 pm.

The Trustees returned to the regular meeting at 6:47 pm.

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**MOTION TO ELIMINATE 3<sup>RD</sup>, 6-MONTH MAINTENANCE POSITION- 22-164**

Motion by Mr. Tiber, second by Mr. Miller to eliminate the 3<sup>rd</sup>, 6-month maintenance position for cost saving purposes. (Savings of approximately \$18,000 per year)

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

**MOTION TO ADJOURN- 22-165**

Motion by Mr. Miller, second by Mr. Tiber to adjourn the meeting.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Miller: Aye.

The meeting was adjourned at 6:50 pm.

Respectfully Submitted,



Paula J. Hietanen,  
Fiscal Officer

