

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

March 21, 2022

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Jonathan Tiber, Cooper Sherman and Fiscal Officer- Paula H. Jolly.

Ms. Jolly took roll call for attendance. Mr. Tiber and Mr. Sherman responded here.

MARCH 7, 2022 REGULAR MEETING MINUTES-22-26

Motion by Mr. Sherman, second by Mr. Tiber to table the approval of minutes for the March 7, 2022 BOT meeting until the next BOT meeting on April 4, 2022.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

ZONING

The BOT was presented with a written zoning report (via email) from the zoning inspector, Mr. Harry Jacob.

Mr. Tiber reported that another complaint has been received from Mr. Dan Serge, regarding another alleged zoning violation on Mr. Smetana's property (across the street). Mr. Tiber will discuss this with Mr. Jacob in order to determine the legitimacy of the complaint.

Mr. Tiber mentioned that the Claridon Township zoning permit fees are very low in comparison to other townships in Geauga County. He suggested that Claridon Township increase the permit fees from \$25 to \$40 (and from \$50 to \$80 for late fees).

MOTION TO INCREASE ZONING PERMIT FEES - 22-27

Motion by Mr. Sherman, second by Mr. Tiber to increase the zoning permit fees from \$25 to \$40, and from \$50 to \$80 for late fees, effective April 1, 2022.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

BUILDINGS

Mr. Tiber mentioned that there is a list of repairs at the town hall building. Mr. Scott Warner has volunteered to repair the kitchen sink and drain leak. Other items include: elevator not working, entry doors corroding, new mats needed at entryway door, painting of the downstairs, and gutter repair on front of building. Mr. Sherman will check into getting quotes to replace the entry doors and also the Admin door by the conference room. (possible NOPEC energized community grant reimbursement)

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

March 21, 2022

MAINTENANCE

Mr. Tiber mentioned that the plow truck needs a new 10' hinge. The cost for this part will be approximately \$1700 from Cerni Motors. The part will be installed on the plow truck in house by the maintenance department.

**MOTION TO PURCHASE HINGE FROM CERNI MOTORS FOR UP TO \$1700-
22-28**

Motion by Mr. Tiber, second by Mr. Sherman to purchase a 10' hinge for the plow truck from CERNI Motors up to \$1700, and to open a purchase order payable to CERNI Motors in that amount.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

MOTION TO PAY BILLS- 22-29

Motion by Mr. Sherman, second by Mr. Tiber to approve by signing prior to or at this meeting wage and bills from warrant #10894 through warrant #10901, and the electronic payment of #51 through #58, for a total expenditure of \$20,658.92.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

CREDIT CARD REVIEW

The BOT was presented with the credit card transaction detail report, and the attestation of review was signed by the Chairperson/Compliance Officer, Mr. Tiber.

GRANTS

Ms. Jolly mentioned that the GTSW tire grant has been approved (\$2373-in conjunction with Aquilla Village), along with the NOPEC Memorial Day flower grant (\$1000).

**MOTION TO ACCEPT THE LIST OF 2022 PURCHASE ORDERS AND
BLANKET CERTIFICATES AS PRESENTED TO SUPPORT PERMANENT
APPROPRIATIONS- 22-30**

Motion by Mr. Tiber, second by Mr. Sherman to accept the list of 2022 Purchase Orders and Blanket Certificates as presented to support Permanent Appropriations.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

March 21, 2022

WEBSITE EDITOR

Mr. Tiber mentioned the need for the Nitro Pro PDF Editor to aid in the maintenance of the Claridon Township website and for other word processing uses. The cost of this is approximately \$180 and is a permanent program that does not have to be renewed.

MOTION TO PURCHASE THE NITRO PRO PDF EDITOR- 22-31

Motion by Mr. Tiber, second by Mr. Sherman to purchase the Nitro Pro PDF Editor for up to \$180.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

CEMETERIES

One cemetery deed transfer from Gail and Donald Shirk to Michael Shirk was presented, approved and signed during tonight's meeting.

The lack of room for new names on the Veterans' Monument at the Center Cemetery was also discussed. Mr. Sherman will check into the cost of adding a new monument and report back at the next BOT meeting.

Ms. Jolly mentioned that there is a UAN cemetery program via the State of Ohio that may be a benefit to Claridon Township moving forward. She watched a video presentation on the program and feels it would be a more efficient way to record transactions and keep track of our cemeteries. Mr. Tiber will discuss this with the cemetery sexton, Mrs. Janet Sherman, and they will determine its usefulness for the township.

EVENTS

Mr. Tiber reported that 2022 Senior Trash Pickup day is scheduled for 5/12/2022, and trash drop off is scheduled for 5/14/2022 from 8am-11am. "Get Down with the Town" event will take place on 8/7/2022.

MEETINGS

Next regular Trustee meeting will be held on 4/4/2022 at 6pm, and the GCTA dinner/meeting will be on 4/13, 2022 at 6:30pm in Russell Township.

NEW BUSINESS

MS. Jolly mentioned that the chairs and tables Claridon Township allows its residents to use are getting older and may need to be replaced in time. The policy at this time is to charge a \$25 refundable fee to use the tables and chairs. The BOT may want to consider making this a nonrefundable fee in order to be able to

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

March 21, 2022

save up funds to purchase new tables and chairs in the future.
This item will be tabled until the next BOT meeting.

MOTION TO ADJOURN- 22-32

Motion by Mr. Sherman, second by Mr. Tiber to adjourn the meeting.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye.

The meeting was adjourned at approximately 7:47 pm.

Respectfully Submitted,


Paula H. Jolly
Fiscal Officer

