

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

November 14, 2022

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Jonathan Tiber, Cooper Sherman, Roger Miller, and Fiscal Officer- Paula H. Jolly.

Ms. Jolly took roll call for attendance. Mr. Tiber, Mr. Sherman and Mr. Miller responded here.

OCTOBER 17, 2022 REGULAR MEETING MINUTES- 22-130

Motion by Mr. Sherman, second by Mr. Miller to approve regular meeting minutes of 10/17/2022 as written.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

ZONING

Mr. Alusheff spoke about the new zoning system/software training program he and Mr. Tiber have been doing with the iworQ Systems company. Mr. Alusheff is hoping to have the new system installation completed and live by January 7, 2023.

MOTION TO INCREASE THE ZONING BUILDING PERMIT FLAT RATE FEE FROM \$40 TO \$60, AND THE SQUARE FOOT PERMIT FEE FROM .10 CENTS TO .15 CENTS PER SQUARE FOOT- 22-131

Motion by Mr. Miller, second by Mr. Sherman to increase the zoning building permit flat rate fee from \$40 to \$60, and the square foot permit fee from .10 cents per foot to .15 cents per foot. Effective immediately.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MOTION TO INCREASE THE BZA VARIANCE FEE FROM \$300 TO \$400- 22-132

Motion by Mr. Miller, second by Mr. Sherman to increase the BZA variance fee from \$300 to \$400, effective immediately.

ROLL CALL VOTE:

Mr. Tiber: Nay, Mr. Sherman: Aye, Mr. Miller: Aye.

MOTION TO ACCEPT MR. SEDLAK'S BZA TERM RENEWAL- 22-133

Motion by Mr. Tiber, second by Mr. Miller to accept Mr. Sedlak's BZA term renewal, ending December 31, 2026.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

November 14, 2022

**MOTION TO ACCEPT MR. MOTIL'S ZONING COMISSION TERM RENEWAL-
22-134**

Motion by Mr. Tiber, second by Mr. Miller to accept Mr. Motil's Zoning Commission term renewal, ending December 31, 2026.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Tiber: Aye.

**MOTION TO REHIRE MRS. LIZ MCMAHON AS BZA MEETING MINUTE
TAKER- 22-135**

Motion by Mr. Tiber, second by Mr. Miller to rehire Mrs. Liz McMahon as BZA meeting minute taker, at \$45 per meeting. Effective immediately.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MAINTENANCE

Mr. Tiber went over the maintenance report written by Mr. Burzanko. He reported that Mr. Burzanko and Mr. Vacik are currently in process of putting up driveway markers, ordering several road replacement signs from the GCEO, gathering new supplies for the Town Hall outhouses, and looking for a tree service company to remove 3-4 dead (standing) trees from the Center Cemetery and Town Hall corner park.

The BOT briefly discussed if the old plow truck should be repaired or sold as is without making any repairs. A decision was made to sell the truck as is and use its proceeds towards purchasing a new plow for the GMC pickup truck.

BUILDINGS

MOTION TO HIRE THE DURABLE SLATE COMPANY- 22-136

Motion by Mr. Tiber, second by Mr. Miller to hire The Durable Slate Company to repair/replace 25 Town Hall roof slates; in the amount of up to \$1000.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The BOT briefly spoke about Town Hall's east side wall crack. Mr. Burzanko will be instructed to make the crack repair

ROADS

Mr. Tiber shared that Claridon's 2.3 Fire/EMS levy passed.

The BOT discussed the need to do ditching on Taylor wells Road north.

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

November 14, 2022

FISCAL ITEMS

MOTION TO GET A SECURITY BOX AT THE MIDDLEFIELD BANK- 22-137

Motion by Mr. Tiber, second by Mr. Miller to get a security box at the Middlefield Bank for the purpose of storing important documents.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MOTION TO APPROVE THE 2023 OTARMA POLICY RENEWAL- 22-138

Motion by Mr. Sherman, second by Mr. Miller to approve the 1-year OTARMA policy renewal, in the amount of \$8557; as presented with no increase on limits.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Ms. Jolly informed the BOT that going forward there will be a new homestead rollback fee when collecting property taxes from the state for all townships.

TRANSFERS

TRANSFER RESOLUTION- 2022-28

Motion by Mr. Tiber, second by Mr. Miller to amend the 2022 Permanent Appropriations as follows:

Reallocation Appropriations

From:

Road and Bridge Fund:

From: Auditing Services \$300.00
2031-330-312-0000

Repairs and Maintenance \$300.00
2031-330-323-0000

To: Natural Gas \$600.00
2031-330-353-0000

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

TRANSFER RESOLUTION- 2022-29

Motion by Mr. Tiber, second by Mr. Miller to amend the 2022 Permanent Appropriations as follows:

Reallocation Appropriation

From:

Road and Bridge Fund:

Repairs and Maintenance \$1100.00

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November 14, 2022

2031-330-323-0000

To:
Road and Bridge Fund:
 OPERS- Employee Fringe \$1100.00
 2031-330-211-0000

ROLL CALL VOTE:
Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

TRANSFER RESOLUTION- 2022-30

Motion by Mr. Miller, second by Mr. Sherman to amend the 2022 Permanent Appropriations as follows:

Reallocation Appropriation

From:
Road and Bridge Fund:
 Contracted Services (Taylor wells Road Improvements) \$10,000.00
 2031-330-360-0013

To:
Road and Bridge Fund: \$10,000.00
 Other Salaries
 2031-330-190-0000

ROLL CALL VOTE:
Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

TRANSFER RESOLUTION 2022-31

Motion by Mr. Tiber, second by Mr. Miller that the 2022 Permanent appropriations shall be amended as follows:

Reallocation appropriation

Coronavirus Local Fiscal Recovery Fund (2274)
2274-760-750-0000 Motor Vehicles \$5,000.00

To:
2274-130-319-0000 Other Professional and Technical Services \$5,000.00

ROLL CALL VOTE:
Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

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November 14, 2022

PURCHASE ORDERS

Purchase orders for OTARMA (\$8557), Dominion East Ohio (\$300), iworQ Systems (\$5000), and Cerni Motors (\$7500) were presented, approved and signed during tonight's meeting.

Ms. Jolly informed the BOT that next year's workers' Comp went up to \$1970 from last year's \$1783.

CREDIT CARD REVIEW

The BOT was presented with the credit card transaction detail report, and the attestation of review was signed by the Chairperson/Compliance Officer, Mr. Tiber.

WEBPAGE/IT

Mr. Tiber reported that Claridon's History page has been added to township's website. He also added that Mr. Ted Berman has joined Claridon's History Group.

MOTION TO PAY BILLS- 22-139

Motion by Mr. Miller, second by Mr. Tiber to approve by signing prior to or at this meeting wage and bills from warrant #11060 through warrant #11078, and the electronic payment of #248 through #267, for a total expenditure of \$25,492.67.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

CEMETERIES

Cemetery deeds for Dianne and Dennis Kellog, James and Sally Hodge, and Raymond Wilmot were presented, approved and signed during tonight's meeting.

MOTION TO PURCHASE A NEW CENTER CEMETERY SIGN- 22-140

Motion by Mr. Tiber, second by Mr. Sherman to purchase a new Center Cemetery sign (single sided) from Easy Signs Group; in the amount of up to \$1100.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

NEW BUSINESS

Mr. Tiber reported that he has been in contact with a NOPEC representative regarding township's auto enrollment (from 2016) for all of the residents, and their recent fee increase. Mr. Tiber was ensured by the NOPEC representative that every Claridon resident will be receiving a letter/post card via mail explaining what the rates will be, and how to opt out if they choose to do so.

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The BOT discussed and decided that all 4 elected officials and Mr. Alusheff will be attending next year's OTA Winter Conference in Columbus, from 1/25/2023-1/27/2023.

MOTION TO SPEND UP TO \$4500 ON OTA WINTER CONFERENCE

RESERVATIONS AND REGISTRATIONS- 22-141

Motion by Mr. Tiber, second by Mr. Sherman to approve spending up to \$4500 on 2023 OTA Winter Conference registrations and hotel reservations. Miss Jolly will not be needing hotel accommodations. The charge just for the conference attendance for 5 members will be \$625 (\$125 each) and will be incurred in 2022. The hotel charges will be incurred in 2023.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MEETINGS

Claridon History Group will be meeting on 11/17/22 at 6pm, next Trustee meeting will be held on 12/5/2022 at 6pm, next Zoning Commission meeting will be held on 1/23/23 at 7pm, and the next GCTA dinner/meeting will be held on 1/11/23 at 6:30pm in Parkman.

EXECUTIVE SESSION-22-142

Motion by Mr. Tiber, second by Mr. Miller to enter into Executive Session pursuant ORC Section 121.22 (G)(1) for the purpose of discussing an employee position.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The Trustees entered into the executive session at 7:27 pm.

The Trustees returned to the regular meeting at 7:51 pm.

MOTION TO ADJOURN- 22-143

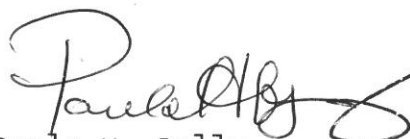
Motion by Mr. Sherman, second by Mr. Miller to adjourn the meeting.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The meeting was adjourned at 7:52 pm.

Respectfully Submitted,


Paula H. Jolly,

Fiscal Officer

