

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**October 17, 2022**

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Jonathan Tiber, Cooper Sherman, Roger Miller, and Fiscal Officer- Paula H. Jolly.

Ms. Jolly took roll call for attendance. Mr. Tiber, Mr. Sherman and Mr. Miller responded here.

**SEPTEMBER 12, 2022 REGULAR MEETING MINUTES- 22-123**

Motion by Mr. Miller, second by Mr. Tiber to approve regular meeting minutes of 09/12/2022 as written.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

**GUESTS**

Mr. Rich Wolfe, Mayor of Aquilla Village, was in attendance. Mr. Tiber met with Mayor Wolfe at an earlier date and suggested if the Village ever needs any help with something due to specific lack or resources, to come to a Trustee meeting and simply ask. The Claridon Board of Trustees is interested in developing a strong, healthy relationship with the village. Mayor Wolfe requested Claridon Township's help, up to twice per year, with the maintenance of the field area by Aquilla Lake. He asked if the maintenance team could brush hog with a boom the area by the lake where the houses stop. The BOT said Mr. Burzanko will investigate the amount of time and resources it will take and if it's reasonable, will be happy to oblige at no cost to the village.

**ZONING**

Mr. Alusheff presented the BOT with a zoning report. He mentioned the upcoming BZA hearing for Katelyn Skof's request that a lawful preexisting nonconforming structure be increased.

He also reported the monthly office hours he will be setting as follows:

1<sup>st</sup> & 3<sup>rd</sup> Mondays 4pm-5:30pm  
4<sup>th</sup> Monday 4pm-6:30pm  
2<sup>nd</sup> Monday-No office hours

The BOT also discussed the possibility of adjusting zoning fees because Claridon Township charges some of the lowest zoning fees in Geauga County and our current fee structure does not sufficiently cover cost of Zoning.

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Mr. Alusheff presented the BOT with a quote from iworQ, a zoning software company. This software will allow upload of regulations, all historical files and more detail in each zoning case, as well as ease of referencing each case. This software will allow for more detailed reporting and overall ease of referencing.

**MOTION TO CONTRACT WITH IWORQ SYSTEMS INC 22-124**

Motion by Mr. Tiber, second by Mr. Miller to purchase a set up with iworQ for \$2,000 and to contract with them for \$3,000 to cover the first year and \$3,000 per year for the next four (4) years.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

**RESOLUTION TO RENEW THE SNOW AND ICE CONTROL AGREEMENT  
WITH GCEO FOR 2022-2023 WINTER SEASON- 2022-26**

Motion by Mr. Miller, second by Mr. Tiber to renew the Snow and Ice Control Agreement between Geauga County Engineer and Claridon Township, for following roads:

Ensign Road, Forrest Road, Hall Road, Spencer Road, Stillwell Road, and Taylor wells Road (north).

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**MAINTENANCE**

The CDL license for Mr. Burzanko was discussed by the BOT and tabled for a future meeting.

**BUILDINGS**

Mr. Sherman mentioned that the east side wall of the Town Hall needs some crack sealing. The Maintenance Dept will check on this and try to complete the work soon.

Mr. Sherman also reported that the cost to replace the Admin and Town Hall doors would be \$12,541.00 through Door Works and Construction Company, Inc. He suggested that the BOT use the full amount of NOPEC monies available (\$11,782.00) for this project and take rest of monies out of the General Fund. (\$759.00)

**MOTION TO HIRE DOOR WORKS CONSTRUCTION COMPANY, INC TO  
REPLACE ADMIN AND TOWN HALL ENTRY DOORS -22-125**

Motion by Mr. Sherman, second by Mr. Miller to hire Door Works Construction Company, Inc to replace the Admin and Town Hall entry doors for up to \$12,541.00, using \$11,782.00 from the NOPEC Energized Community Grant and \$759.00 from the General Fund.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

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**EQUIPMENT**

Mr. Miller reported that the plow for the new truck is in stock through Cerni (Trivista Motor Sales). It will cost \$7500.

**MOTION TO PURCHASE THE NEW TRUCK PLOW FROM CERNI (TRIVISTA MOTORS) -22-126**

Motion by Mr. Miller, second by Mr. Tiber to purchase a new plow for the new truck from Cerni (Trivista Motors) for up to \$7500.00.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

**ROADS**

**MOTION TO HIRE LA ROSE PAVING TO CRACK SEAL MOST NEEDED  
CLARIDON TOWNSHIP ROADS-22-127**

Motion by Mr. Miller, second by Mr. Tiber to hire LA Rose Paving to do crack sealing on the most needed roads in Claridon Township for up to \$15,000.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

**FISCAL ITEMS**

**REALLOCATIONS**

**RESOLUTION TO CREATE APPROPRIATION ACCOUNT IN CLFR FUND  
(2274) AND MOVE MONIES -2022-27**

Motion by Mr. Miller, second by Mr. Tiber to create the following appropriation account and move monies as shown:

Create appropriation account:

Coronavirus Local Fiscal Recovery Fund  
2274-410-730-0000 Improvement of sites (cemetery)

Reallocation appropriation

Coronavirus Local Fiscal Recovery Fund (2274)

2274-760-750-0000 Motor Vehicles  
\$21,000.00

To:

2274-410-730-0000 Improvement of sites  
\$21,000.00

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

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**PURCHASE ORDERS**

A Then and Now purchase order for JKL Mechanical (\$845.70) was presented and signed during tonight's meeting. (previously approved)

**MOTION TO PAY BILLS- 22-128**

Motion by Mr. Tiber, second by Mr. Sherman to approve by signing prior to or at this meeting wage and bills from warrant # 11033 through warrant # 11059, and the electronic payment of #219 through #246, for a total expenditure of \$ 149,411.55.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

**CREDIT CARD REVIEW**

The BOT was presented with the credit card transaction detail report, and the attestation of review was signed by the Chairperson/Compliance Officer, Mr. Tiber.

**PARKS**

Mr. Tiber mentioned that Jeff and Carol Gardner would like to plant a memorial tree for their son, Jeff, Jr. at the Claridon Rec Park. He mentioned that Tom Call and Nick Burzanko would help in this process to insure it does not impede upon of the ball fields or the pavilion.

**MEETINGS**

Next Trustee meeting will be held on November 14, 2022 at 6pm. The Fiscal Officer will be out of town on November 7 so the meeting will be moved to the 14<sup>th</sup>. The next Zoning Commission meeting will be held on October 24, 2022 at 7pm, A BZA hearing is scheduled for October 25 at 7pm at the Admin building and the next GCTA dinner/meeting will be on November 9, 2022 in Middlefield Twp at 6:30pm. Mr. Tiber, Mr. Miller and Mr. Alusheff will be attending.

**MOTION TO ADJOURN- 22-129**

Motion by Mr. Sherman, second by Mr. Tiber to adjourn the meeting.

ROLL CALL VOTE:


Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The meeting was adjourned at 7:23 pm.

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Respectfully submitted,



Paula H. Jolly,  
Fiscal Officer



