

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

February 6, 2023

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Cooper Sherman, Roger Miller, Jonathan Tiber, and Fiscal Officer- Paula J. Hietanen.

Ms. Hietanen took roll call for attendance. Mr. Sherman, Mr. Miller and Mr. Tiber responded here.

JANUARY 16, 2023 REGULAR MEETING MINUTES- 23-33

Motion by Mr. Tiber, second by Mr. Sherman to approve regular meeting minutes of 1/16/2023 as written.

ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Abstain, Mr. Tiber: Aye.

GUEST

Chief Justin Geiss, Chardon Fire Department, presented the BOT with a final list of calls for 2022, totaling at 252 calls. He shared that CFD recently ordered a new ambulance (\$301K), and is currently in process of developing a new program/non clinical position for fire and EMS prevention with elderly residents. This position/employee would act as a liaison between the GC Department of Aging and senior residents. It would include follow up visit to the homes of seniors after EMS calls/treatments to ensure at home safety (installing handle bars in high traffic areas, removal of slippery rugs, etc.)

Chief Geiss also informed the BOT that Chardon City's dispatch center will most likely be closing permanently due to financial reasons. Future dispatch calls will be handled by the GC Sheriff's dispatch center.

ZONING

Mr. Alusheff, Zoning Inspector, presented the BOT with a zoning report. He shared that several new construction applications have been received for approval and zoning permits. He also shared several zoning tools/ideas he learned from attending the 2023 OTA Winter Conference in Columbus, and hopes to implement them in the near future.

MAINTENANCE

Mr. Burzanko reported that he and Mr. Vacik have been very busy with snow and ice removal over the last few weeks. Within the next couple of weeks, they plan to work on mow trimming on Spencer Road, if the weather permits. Mr. Burzanko also reported that the Independent Tree Service company will be out tomorrow (2/7/23) to cut down 3 dead trees from the corner park and center cemetery.

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PERSONNEL

The BOT discussed Mr. Blair's recent unemployment request via ODJFS for weekly payments of \$368 for the entire year, even though Mr. Blair only worked as a seasonal employee (per his request in order to travel) from April through October. Mr. Blair would be receiving more in unemployment earnings than he did as a seasonal employee of the township. Mr. Tiber will be contacting the ODJFS to further discuss the details of the request.

MOTION TO APPROVE MR. BLAIR'S UNEMPLOYMENT REQUEST FOR \$368 PER WEEK- 23-34

Motion by Mr. Sherman, second by Mr. Miller to approve Mr. Blair's unemployment request for \$368 per week and \$1840 from 1-9-23 to 1-30-23 already approved by ODJFS.

ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

BUILDINGS

The BOT discussed the urgent need to perform inventory of all items/equipment owned by the township (throughout all buildings and storages). Ms. Hietanen will continue to look for the actual lists/forms to be used to complete the inventory process.

EQUIPMENT

Mr. Sherman presented a quote for a new mini excavator, from Columbus Equipment Company, in the amount of \$67,000 (purchase to be made with ARPA grant funds) Mr. Burzanko and Mr. Miller will be going to test out the KOMATSU PC45MR-5 Compact Excavator in person at the dealership.

ROADS

The BOT discussed the bid dates for the upcoming shoulder widening and asphalt resurfacing project of sections B-C of Taylor wells Road (north), and the exact cost associated with it. Mr. Miller informed the BOT that the overall cost of the entire project (including Hambden's portion) has significantly gone up since last year's estimate. He further explained that the Township's portion of the estimated total cost is \$975,000, on top of the \$300,000 OPWC grant that will be received.

The BOT will have to further discuss how to come up with the unexpected additional funds for the upcoming project.

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**RESOLUTION TO ACCEPT CERTIFICATION OF 14.165 MILES OF
CLARIDON TOWNSHIP ROADS- 2023-01**

Motion by Mr. Sherman, second by Mr. Tiber to accept the certification of 14.165 miles of Claridon Township Roads responsibility of maintaining them.

ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

FISCAL ITEMS

**RESOLUTION TO ACCEPT THE 2023 NOPEC ENERGIZED COMMUNITY
GRANT- 2023-02**

Motion by Mr. Sherman, second by Mr. Miller to accept the 2023 NOPEC Energized Community Grant in the amount of \$5328.

ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

Ms. Hietanen reported that she will be processing the payroll on 2/14/23 instead of 2/16/2023, due to her upcoming vacation. She will also not be attending the 2/20/2023 Trustee meeting.

Ms. Hietanen also reported that all 2022 Purchase Orders and Blankets that were no longer needed have been closed.

TRANSFERS

TRANSFER RESOLUTION 2023-03

Motion by Mr. Tiber, second by Mr. Sherman to amend the 2023 Temporary Appropriations as follows:

Reallocation Appropriation

From:

Road and Bridge Fund:

From: Other Capital Outlay-Taylor wells Road Improvement \$4000.00
2031-760-790-0113

To: Unemployment \$4000.00
2031-330-240-0000

ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

MOTION TO PAY BILLS- 23-35

Motion by Mr. Tiber, second by Mr. Sherman to approve by signing prior to or at this meeting wage and bills for warrant #11135 through warrant #11149, and the electronic payment from #4 through #20, for a total expenditure of \$102,337.81. (including CFD payment for \$66,720.25 and 2 BVFD payments for \$11,699.00 each)

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ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

CREDIT CARD REVIEW

The BOT was presented with the credit card transaction detail report, and the attestation of review was signed by the Chairperson/Compliance Officer, Mr. Sherman.

MEETINGS

The next special Trustee meeting will be held on February 13, 2023, regular Trustee meeting be held on 2/20/23, next zoning commission meeting will be held on 2/27/2023, and the next GCTA dinner/meeting will be taking place on 4/12/23 in Parkman.

EXECUTIVE SESSION 23-36

Motion by Mr. Tiber, second by Mr. Sherman to enter into Executive Session pursuant ORC Section 121.22 (G)(1) for the purpose of discussing employee compensation.

The Trustees entered into executive session at 7:00 pm.

The Trustees returned to regular meeting at 7:04 pm.

MOTION TO INCREASE MR. ALUSHEFF'S PAY BY \$100 PER MONTH- 23-37

Motion by Mr. Tiber, second by Mr. Miller to increase Mr. Alusheff's pay (zoning inspector) by \$100.00 per month, effective 4/1/2023

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

MOTION TO ADJOURN- 23-38

Motion by Mr. Tiber, second by Mr. Sherman to adjourn the meeting.

ROLL CALL VOTE:

Mr. Sherman: Aye, Mr. Miller: Aye, Mr. Tiber: Aye.

The meeting was adjourned at 7:10 pm.

Respectfully submitted,


Paula J. Hietanen,
Fiscal Officer

