

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

December 5, 2022

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Jonathan Tiber, Cooper Sherman, Roger Miller, and Fiscal Officer- Paula J. Hietanen.

Ms. Hietanen took roll call for attendance. Mr. Tiber, Mr. Sherman and Mr. Miller responded here.

NOVEMBER 14, 2022 REGULAR MEETING MINUTES- 22-144

Motion by Mr. Sherman, second by Mr. Miller to approve regular meeting minutes of 11/14/2022 as written.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

GUEST

Chardon Fire Chief Assistant, Justin Geiss, was in attendance to present the BOT with a list of EMS calls in Claridon Township; 21 calls in November, and 232 calls YTD. Assistant Chief Geiss reported that Chardon FD will be adding a 6th crew member to the C-shift (6am-6pm) in 2023, and 6th crew member to the A-shift. He also mentioned that he's in process of obtaining a concrete flooring quote for the K-Barn (used for CFD storage) floor.

ZONING

Mr. Alusheff presented the BOT with a brief zoning report and spoke about the importance of updating the current Zoning Rules and Regulations. Mr. Alusheff and Mr. Tiber explained that no changes can be made to Zoning Rules and Regulations until the Land Use Plan has been updated and approved by the Geauga County Planning Commission.

Mr. Tiber further explained that in order to successfully change the outdated (30 years old) Land Use Plan, several important steps must to be followed over the next 8-10 months; BOT needs to meet and determine that the update is needed/overdue, establish a resident committee, perform a SWOT analysis, create resident questionnaire and mail/or do online survey/collect and analyze data, prepare the plan itself/goals/recommendations/updates on all chapters, formal public input (website, special public meetings), review/revise as needed, adopt the new plan and use it. The entire process should take around 8-10 months and will be overseen by Mrs. Linda Crombie, GC Planning Commission Director.

MOTION TO RECOGNIZE THE NEED TO UPDATE THE CLARIDON LAND USE PLAN- 22-145

Motion by Mr. Tiber, second by Mr. Miller to recognize the need to update the Claridon Land Use Plan, which was last updated in 1993.

ROLL CALL VOTE:

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Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

Mr. Tiber explained that even though the Land Use Plan update is a very lengthy process, the Zoning Commission members have already started discussing what changes/updates need to be made with the Zoning Rules and Regulations.

MOTION TO ENTER INTO AN AGREEMENT WITH MR. DAVID DIETRICH FOR ZONING CONSULTATIONS- 22-146

Motion by Mr. Tiber, second by Mr. Miller to enter into an agreement with Mr. David Dietrich, Planning and Zoning Services LLC, for consultation purposes with updating current Zoning Rules and Regulations. The cost associated is \$25.00 per hour, and not to exceed \$3500.00; effective 1/1/2023.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MAINTENANCE

Mr. Burzanko presented the BOT with a tree removal quote from Montgomery Tree Services (\$3700) for the removal/stump grinding of 1 cemetery tree, and 2 corner park trees. He added that within the next couple of days he will be meeting with R&J Tree Services and Independent Tree Services for additional quotes.

He reported that back air tank of the CDL truck has a big leak and needs to be repaired, and that the smaller dump truck and the GMC pickup truck need to have brakes adjusted. Mr. Burzanko is hoping to have the east side Town Hall wall crack and the maintenance roof leak repaired over the next few weeks.

Mr. Burzanko reminded the BOT that he will be out of town next week from Wednesday through Sunday, and will return to work on Monday.

MOTION TO SIGN THE SHARED PARKING LOT PLOWING AGREEMENT FOR 2022-2023 WINTER SEASON- 22-147

Motion by Mr. Tiber, second by Mr. Sherman to accept and sign the agreement between Claridon Township and Claridon First Congregational Church. The agreement acknowledges the Township's maintenance crew will plow the shared parking lot between the First Congregational Church and Claridon Administrative Building, at no cost to the Church. Plowing will be performed solely at the discretion of the township's maintenance crew, and only while the other (Township's) portion of the parking lot is being plowed. The agreement will hold Claridon Township and its employees harmless of any incidents/damage caused by the ice and snow removal.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

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ROADS

The BOT discussed whether the crack sealing of several township roads (except Hall Road) has been completed by L.A. Rose. Mr. Miller will be contacting the contractor and report at the next meeting.

The BOT also discussed the need to install a street light at the corner of Ravenwood Drive and Aquilla Road, since the area is well traveled and currently has no street lighting (for safety reasons). Associated cost for the initial installation of the street light (by the Illuminating Company) would be \$1676.48, with approximately \$17 per month for the electricity. Mr. Tiber shared that the UH Geauga Medical Center is willing to pay for the half of the installation cost (\$838.24), since the intersection is near the hospital and frequently used by its patients/visitors and employees. Final decision was tabled until the next meeting.

TRANSFERS

TRANSFER RESOLUTION- 2022-32

Motion by Mr. Sherman, second by Mr. Miller to amend the 2022 Permanent Appropriations as follows: (for Motion 22-127)

Reallocation Appropriations

From:

Gas Fund:

From: Other Capital Outlay-Taylor wells Rd. Improvements \$8,500.00
2021-760-790-0113

Operating Supplies-Crack Sealing \$5,000.00
2021-330-420-1500

To: Contracted Services \$13,500.00
2021-330-360-0000

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

TRANSFER RESOLUTION- 2022-33

Motion by Mr. Tiber, second by Mr. Sherman to amend the 2022 Permanent Appropriations as follows:

Reallocation Appropriations

From:

Road and Bridge Fund:

From: Auditing Services \$90.00
2031-330-312-0000

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Garbage and Trash Removal 2031-330-323-0000	\$90.00
AND General Fund	
From: Repairs and Maintenance 1000-120-323-0000	\$50.00
To: Garbage and Trash Removal 1000-120-322-0000	\$50.00

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

TRANSFER RESOLUTION- 2022-34

Motion by Mr. Tiber, second by Mr. Sherman to amend the 2022 Permanent Appropriations as follows:

Reallocation Appropriation

From:

General Fund:

Auditing Services 1000-110-312-0000	\$600.00
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To: Travel and Meeting Expenses 1000-110-330-0000	\$600.00
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ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

PURCHASE ORDERS

Purchase orders for L.A. Rose Paving (Motion 22-127 \$15,000.00), PENNOHIO Corporation (\$140.00), Business card (Motion 22-141 \$625.00), Easy Sign Group (Motion 22-140 \$1,100.00), and Durable Slate Company (Motion 22-136 \$1000.00) were presented and signed during tonight's meeting.

An approval was given to close a list of 2022 Purchase Orders. See the attached list.

CREDIT CARD REVIEW

The BOT was presented with the credit card transaction detail report, and the attestation of review was signed by the Chairperson/Compliance Officer, Mr. Tiber.

MOTION TO REQUEST A CREDIT CARD FOR MR. CHRIS ALUSHEFF- 11-148

Motion by Mr. Tiber, second by Mr. Sherman to request a credit card from Bank of America for Mr. Alusheff; card limit \$1000.00

ROLL CALL VOTE:

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Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MOTION TO INCREASE CREDIT CARD LIMITS- 22-149

Motion by Mr. Tiber, second by Mr. Miller to increase Bank of America credit card limits from \$500 to \$1000 for Mr. Tiber, Mr. Miller, and Mr. Sherman.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

MOTION TO INCREASE PER DIEM RATE- 22-150

Motion by Mr. Sherman, second by Mr. Miller to increase per diem rate from \$70 to \$125 per day.

ROLL CALL VOTE:

Mr. Tiber: Nay, Mr. Sherman: Aye, Mr. Miller: Aye.

MOTION TO PAY BILLS- 22-151

Motion by Mr. Sherman, second by Mr. Miller to approve by signing prior to or at this meeting wage and bills from warrant #11079 through warrant #11101, and the electronic payment of #269 through #283, for a total expenditure of \$27,019.74.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

CEMETERIES

Cemetery deeds for Mr. James weaver and Mr. Ronald wilmot were presented and approved during tonight's meeting.

MEETINGS

Next Trustee meeting will be held on 12/19/2022 at 6pm, next Zoning Commission meeting will be held on 1/23/23 at 7pm, and the next GCTA dinner/meeting will be held on 1/11/23 at 6:30 pm in Parkman Township.

EXECUTIVE SESSION-22-152

Motion by Mr. Tiber, second by Mr. Miller to enter into Executive Session pursuant ORC Section 121.22 (G)(1) for the purpose of discussing an employee position.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The Trustees entered into the executive session at 7:20 pm.

The Trustees returned to the regular meeting at 7:43pm.

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MOTION TO ADJOURN- 22-153

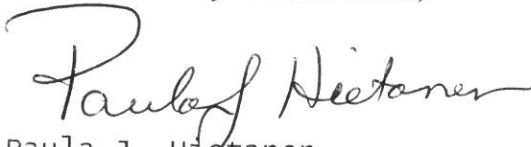
Motion by Mr. Sherman, second by Mr. Miller to adjourn the meeting.

ROLL CALL VOTE:

Mr. Tiber: Aye, Mr. Sherman: Aye, Mr. Miller: Aye.

The meeting was adjourned at 7:45pm.

Respectfully Submitted,



Paula J. Hietanen,

Fiscal Officer

